

Artisan Vending Application

Taste NY Auburn Regional Market

June 8 – October 26, 2019 (21 weeks)
Saturdays, 9AM - 2PM

NYS Equal Rights Heritage Center

The City of Auburn and the Downtown Auburn BID are pleased to invite you to participate in the Taste NY Auburn Regional Market. There will be artisans, food and beverage sales, plus live music. The event will take place outdoors at the NYS Equal Rights Heritage Center, 25 South Street, and Lincoln Street in downtown Auburn.

All vendors will keep 100% of sales as this is an opportunity to showcase your best products & market your business to the community. Please share literature at the event as it is designed to promote your business.

Booth set-up	Saturdays, June 8 – October 26	7:30am – 8:30am
Event (rain or shine)	Saturdays, June 8 – October 26	9am – 2pm
Booth breakdown	Saturdays, June 8 – October 26	2pm (at earliest, unless vendor sells out of product)

MARKET GUIDELINES

Content: Work exhibited at the event must be for a **family-oriented and child friendly atmosphere** and items for sale must be **produced and/or created by the vendor**. There is no guarantee that by submitting an application you will be approved.

Requirement: A **signed application** is a commitment to show. Vendor **registration fee has been waived** for the inaugural year of the Market. **Please checkmark** the entire season (21 Saturdays starting June 8) or weekly anticipated Saturdays of participation on the event dates listed below. Read, sign, and date the City of Auburn's **Hold Harmless Agreement**.

DISPLAY REQUIREMENTS

Booth Spaces: Booth spaces are approximately **10-feet wide by 10-feet deep**, available to vendors. All exhibitors are expected to bring their own display units, materials, tables, chairs, tents, panels, covers, etc. Vendors are encouraged to bring a 10'x10' pop-up tent. Vendors are responsible for keeping booth(s) clean and orderly during and after the show, including removal of trash. **If electricity is needed, a \$25 fee will apply per each date needing electricity**. Checks can be written to the Auburn Downtown BID; cash will also be accepted prepaid or day of the event.

Artisan Vending Application – Taste NY Auburn Regional Market

QUESTIONS: Call Courtney Kasper 315-258-9820

EVENT: Saturdays, June 8 – October 26, 2019

Name: _____ Cell: _____

Address: _____

Website: _____ Email: _____

ENTRY CATEGORIES

Please check all that apply.

- | | | | |
|--------------------------------------|--|---------------------------------------|--|
| <input type="checkbox"/> Paintings | <input type="checkbox"/> Baskets | <input type="checkbox"/> Quilts | <input type="checkbox"/> Clothing items |
| <input type="checkbox"/> Pottery | <input type="checkbox"/> Watercolor | <input type="checkbox"/> Metal works | <input type="checkbox"/> Other (Specify) |
| <input type="checkbox"/> Artwork | <input type="checkbox"/> Wooden crafts | <input type="checkbox"/> Jewelry | |
| <input type="checkbox"/> Printmaking | <input type="checkbox"/> Candles | <input type="checkbox"/> Leather | |
| <input type="checkbox"/> Photography | <input type="checkbox"/> Mixed Media | <input type="checkbox"/> Soaps/Scents | |
| | <input type="checkbox"/> Glass work | <input type="checkbox"/> Furniture | |

Saturday 2019 Market Event Dates (21 weeks)

Please check all that apply:

JUNE

- June 8 – Opening Day
- June 15 – Juneteenth
- June 22 – City of Auburn Summer Sizzlin'
- June 29 – LGBTQIA Pride Celebration

JULY

- July 6
- July 13
- July 20 – Harriet Tubman Strawberry Stroll
- July 27

AUGUST

- August 3
- August 10 – Founder's Day

- August 17
- August 24
- August 31

SEPTEMBER

- September 7 – TomatoFest
- September 14
- September 21
- September 28

OCTOBER

- October 5
- October 12
- October 19
- October 26 – Closing Day Fall Festival

ARTISAN AGREEMENT (Please read, sign, and date)

As a vendor, I agree to the guidelines of the Taste NY Auburn Regional Market. The undersigned will indemnify the City of Auburn safe from any and all liability arising out of the action taken by the undersigned or any third party in conjunction with the use or occupancy of the space assigned to the vendor, whether such liability be the result of the negligence, active or passively of the undersigned, its officers, agents and employees and from all cost and expense including attorney's fees incurred in litigation or handling of such claims.

Nothing contained in this agreement or in any prior or any subsequent negotiations shall entitle the exhibitor to any specific space and the City of Auburn retains the right to position the exhibit space with regard to the overall exhibit plan, to make any necessary changes therein.

I have read the guidelines and I agree to abide by them. I agree that the City of Auburn and Downtown Auburn BID will not be held responsible for any theft or loss of property.

Signature: _____ **Date:** _____

Attention: Courtney Kasper
NYS Equal Rights Heritage Center
25 South Street, Auburn, NY 13021
315-258-9820 • courtney@auburndowntown.org



Equal Rights
Heritage Center



HOLD HARMLESS AGREEMENT

_____ does hereby covenant and agree to defend, indemnify, and hold harmless the City of Auburn from and against any and all liability, loss, damages, claims, or actions (including costs and attorney fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of (check one):

- Casey Park Facility
- Hoopes Park Facility
- Market Street Park Facility
- Showmobile
- Other Facility: _____
- Special Event (Please specify): _____

Property, facilities, and/or services by the City of Auburn and/or the activities, functions, events, affairs, or proceedings of _____ on _____.
(Requestor) (Date of facility usage)

DATE: _____

CITY OF AUBURN

By: _____

By: _____